

COTTONWOOD JT. SCHOOL BOARD MINUTES  
REGULAR MEETING  
SEPTEMBER 16, 2024

**Members Present:** Aaron Hinkelman, Tara Klapprich, Gus Hoene, Keith Holcomb & Casey Forsmann

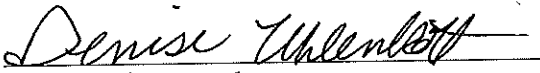
**Administration Present:** Jon Rehder, Matt Elven and Denise Uhlenkott, Clerk

**Others Present:** Greg Wherry

1. **Call to order:** The regular meeting was called to order by Chairman Aaron at 7:00 p.m. in the board room in the Auxiliary Gym.
2. **The Pledge of Allegiance was recited.**
3. **Approval of Consent Agenda:** *Gus moved to approve the consent agenda, seconded by Keith, motion carried unanimously.*
4. **Public Input:** There was no public input.
5. **Action Items:**
  - **Signers for the Jr Sr High Credit Union Accounts:** *After discussion Gus moved to approve Matt Elven, Travis Mader and Lisa Hasselstrom on the checking and savings accounts, seconded by Casey, motion carried unanimously.*
  - **Hire of Paraprofessionals at Jr Sr High:** Matt explained that three individuals were interviewed and they offered positions to Daun Martinez and Lisa Labrum as the Jr Sr High School Paraprofessionals. Gus recused himself from the meeting. *After discussion Tara moved to approved Daun and Lisa for the Paraprofessional positions, seconded by Keith, motion carried unanimously.*
  - **Student Overnight and out of State Travel:** Jon explained the procedures that have been developed for this type of student travel. The board expressed their thoughts on time of notice. Jon will incorporate the requests into this procedure and the board can look at it again next month.
  - **Continuous Improvement:** Jon mentioned that he and Suzi updated the report and have made the changes necessary. They also went through all of the targets that were set. *Gus moved to approve the Continuous Improvement Plan as well as the Metrics, seconded by Keith, motion carried unanimously.*
  - **Meeting Dates and Times:** The board discussed the request to look at possible different dates and times for the school board meeting. Keith mentioned that he is interested in being on the fire department and they have the same date and time as the school board. The fire department is discussing dates and times of meetings. This will be on next month's agenda.
  - **Policy Updates:** Jon mentioned that Casey had questions regarding the process of updating policies. Casey noticed differences between the district policy and the policy received by ISBA. After discussion Jon mentioned that he would go through the policies prior to next month and correct as needed for our district.
6. **Reports:**
  - **Jr Sr High:** Matt went through his report and added explanation of the MAP testing.
  - **Elementary/Supt/Facilities:** Jon went through his reports. Jon added the power outage that took place on September 12<sup>th</sup>. Jon also mentioned that Rick is getting the tractor ready for board approval to go out for bid soon.

7. **Future Agenda Items:** Student overnight and out of state travel and Policy updates (4<sup>th</sup> reading).
8. **Executive Session – Idaho Code 74-206(1)(b) – Student Discipline:** The board was polled as follows regarding entering into executive session – Casey – yes, Keith – yes, Tara – yes, Gus – yes and Aaron – yes. The board moved into Executive Session at 8:40 p.m.
9. **Reconvene:** The Board moved out of Executive Session at 8:46 p.m.
10. **Adjourn:** Aaron adjourned the meeting at 8:51 p.m.

  
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Chairman of the Board

  
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Clerk of the Board