



## Safe Return to In-Person Instruction and Continuity of Services Plan Checklist

Having a Safe Return to In-Person Instruction and Continuity of Services Plan is a condition of receiving ARP ESSER funds for each LEA.

Instructions: All Idaho LEAs must complete this Safe Return to In-Person Instruction Checklist and post it on their website with their Back-to-School Plan by August, 2023. In addition, email this completed and signed plan checklist to Lisa English at [lenglish@sde.idaho.gov](mailto:lenglish@sde.idaho.gov).

LEA # and Name: Cottonwood School District #242
DATE LEA's 2023-2024 Back-to-School Plan was approved by the local school board: August 21, 2023
Website link to the LEA's Back-to-School Plan and the Safe Return to In-Person Instruction and Continuity of Services Plan Checklist: <a href="http://sd242.org">sd242.org</a>

Table 1: Mitigation Strategies Information Required to be Included in LEA's Plan		
CDC Recommended Prevention/Mitigation strategies required to be addressed in the LEA plan by the U.S. Department of Education (Federal Register/Vol. 86, No. 76/Thursday, April 22, 2021/Rules and Regulations)	Does the LEA's <u>current</u> Back to School Plan include information regarding policies applicable to the mitigation strategy? (Note: the LEA is not required to implement all strategies, but the LEA's plan must include information about the LEA's policy for each mitigation strategy)	
Universal and correct wearing of masks	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Modifying facilities to allow for physical distancing (e.g., including use of cohorts/podding)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Handwashing and respiratory etiquette	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Cleaning and maintaining healthy facilities, including improving ventilation	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Diagnostic and screening testing	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Efforts to provide vaccinations to school communities	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Appropriate accommodations for children with disabilities with respect to the health and safety policies	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Table 2: NARRATIVE Information Required to be Included in LEA's Plan		
Required Information	Does the LEA's <u>current</u> Back to School Plan include this NARRATIVE information?	
How the LEA is addressing and plans to address students' academic needs	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
How the LEA is addressing and plans to address students' social, emotional, mental health, and other needs (which may include student health and food services)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
How the LEA is addressing and plans to address their staff's social, emotional, mental health, and other needs	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The process and timeline for review and revision of the plan (including gathering community / stakeholder input) no less frequently than every six months through September 30, 2023.	Yes	No
The LEA's need for support and/or technical assistance related to implementing the strategies identified in Table 1 or Table 2, if applicable.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Assurances	LEA Response	
1. The LEA assures that, to the best of the LEA's knowledge and belief, all information in this plan is true and correct.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2. The LEA engaged in meaningful consultation with stakeholders and gave the public an opportunity to provide input in the development of this plan. Specifically, the LEA engaged in meaningful consultation with students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. The LEA engaged in meaningful consultation with each of the following, to the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. The plan is in an understandable and uniform format; to the extent practicable, written in a language that parents can understand or, if not practicable, orally translated; and, upon request by a parent who is an individual with a disability, will be provided in an alternative format accessible to that parent.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. The plan and this checklist are publicly available on the LEA website.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

**By August, 2023, each LEA must publicly post its Back-to-School plan and the Safe Return to In-Person Instruction with the Continuity of Services Plan Checklist. LEAs are required to review and revise their Back-to-School / Safe Return to In-Person Instruction Plan with meaningful stakeholder input no less frequently than every 6 months for the duration of the ARP ESSER grant, September 30, 2023.**

Check the box that fits your LEA's situation to determine the revision date for the Safe Return to In-Person Instruction and Continuity of Services Plan. **Only check one of the following boxes.**


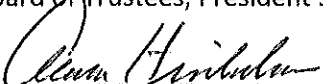
1.  
The LEA developed a Back-to-School plan before ARP ESSER was enacted (March 11, 2021) but the plan is missing some required elements as determined by one or more "No" responses in Table 1 or Table 2 or the Assurances section. The LEA must revise its plan to include all required elements no later than six months after it last reviewed its plan OR by November 24, 2021, whichever date is earlier. After that, review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023. The revised plan must be published on the LEA's website.

2.   
The LEA does not have a Back-to-School plan. By August 2, 2021, the LEA must develop a Safe Return

to In-Person Instruction and Continuity of Services Plan and include all of the requirements identified in the Checklist. Email the URL where the plan is posted on the LEA's website by August 2, 2021 to Lisa English at [lenglish@sde.idaho.gov](mailto:lenglish@sde.idaho.gov). Review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023.

3. X

The LEA developed a Back-to-School plan either before or after ARP ESSER was enacted (March 11, 2021) and that plan was developed with meaningful stakeholder feedback and public input and includes all the required information as determined by all "Yes" responses in Table 1, and Table 2, and the Assurances section of this checklist. Post the Back-to-School plan and the Safe Return to In-Person Instruction and Continuity of Services Plan Checklist by August, 2023. Review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023. Post the revised plan on the LEA's website.

Superintendent/Charter Administrator Printed Name: Jon Rehder	
Superintendent/Charter Administrator Signature: 	Date: 8/21/2023
Local Board of Trustees, President's Printed Name: Aaron Hinkelman	
Local Board of Trustees, President's Signature: 	Date: 8/21/2023

**Email this completed and signed plan checklist to Lisa English at [lenglish@sde.idaho.gov](mailto:lenglish@sde.idaho.gov) no later than August, 2023.**