

COTTONWOOD JT. SCHOOL BOARD MEETING
ANNUAL MEETING
JANUARY 22, 2020

Members Present: Aaron Hinkelman, Pat Alfrey, Gus Hoene, Tara Klapprich & Keith Holcomb

Administration Present: Rene' Forsmann, Jon Rehder and Denise Uhlenkott, Clerk

Others Present: NA

1. **Call to order:** The annual meeting was called to order by Chairman Aaron at 5:30 p.m. in the multi-purpose room in the elementary school.
2. **Approval of Consent Agenda:** *Tara moved to approve the consent agenda, seconded by Gus, motion carried unanimously.*
3. **Public Input:** There was no public input.
4. **Presentations:** There were no presentations.
5. **Action Items:**
 - **Trustee Oath of Office:** Gus and Tara read and signed the trustee oaths and turned them into the clerk.
 - **Reorganization of the Board:** *Gus moved to nominate the same slate of officers as last year, Aaron as chairman, Pat as Vice-Chairman, Denise as Clerk/Treasurer and Cheri Holthaus and Lynn Rehder as Assistant Treasurer's, seconded by Tara, motion carried unanimously. Gus moved to close nominations, seconded by Tara, motion carried unanimously. Pat moved to approve the slate of nominations, seconded by Keith, motion carried unanimously.*
 - **Set Meeting Dates and Time:** *Tara moved to continue with the current meeting dates and times, this motion failed for lack of second. After discussion Pat then moved to set the meeting dates for the 3rd Monday of each month at 7:00 p.m., seconded by Tara, motion carried unanimously.*
 - **Approve Check Signers:** *Gus moved to approve needing two check signers with the Chairman, Vice Chairman and Clerk as the signers, seconded by Keith, motion carried unanimously.*
 - **Approval of Postings:** *Pat moved to post the meeting notices at the elementary school and at the credit union on Lewiston Street and the credit union on Main Street, seconded by Tara, motion carried unanimously.*
 - **Approval of Civil Rights Officer:** *Gus moved to approve Rene' as the Civil Rights Officer, seconded by Tara, motion carried unanimously.*
 - **Code of Ethics:** Each board member was given a code of ethics to read and sign. Each member signed the code of ethics and turned them into the clerk.
 - **Approval of Emergency Closure Day:** *Pat moved to approve the emergency closure date of January 12, 2020, seconded by Tara, motion carried unanimously.*
6. **Reports:**
 - **Facilities:** Rene' went through the heating bill comparisons for the high school to show the difference since the heating system is finished. Beside the items on the facility report, Jon mentioned that there is an area where the pellets were put into the system, he is hoping to get that area covered up soon as it could be a safety concern. Jon is also looking into redoing the bathroom tiles in most of the bathrooms at the high school. He is hoping to use school staff to clean them up

with new paint and wall paneling. NICI workers could possibly be used as well for the demolition.

- **Jr Sr High Admin Report:** Jon went through his written report with the board.
- **Elementary/Superintendent Report:** Rene' went through her written report as well.

7. **Future Agenda Items:** Principal Evaluation.
8. **Executive Session – Idaho Code 74-206 (1)(a) Superintendent Evaluation.** The board was polled as follows regarding executive session: Gus – yes, Pat – yes, Tara – yes, Keith – yes and Aaron – yes. The board moved into Executive Session at 6:27 p.m. All board members, Rene', Jon and Denise were present.
9. **Reconvene:** The board moved out of Executive Session at 6:38 p.m. Aaron appointed Gus and Pat to put together a form for each member for each meeting to help with evaluations on a monthly basis. *Pat moved to continue with Rene's current contract, seconded by Gus, motion carried unanimously.*
10. **Adjourn:** Aaron adjourned the meeting at 6:43 p.m.

Chairman of the Board

Clerk of the Board