

Cottonwood School District No. 242

PERSONNEL

5440

School Holidays

The District designates the following days as school holidays

1. New Year's Day;
2. Memorial Day;
3. Independence Day;
4. Labor Day;
5. Thanksgiving Day;
6. The day after Thanksgiving;
7. Christmas Day; and
8. The day after Christmas

In those cases where an employee, as defined in policy, is required to work any school holiday, another day shall be granted in lieu of such holiday unless the employee elects to be paid for the holiday in addition to the employee's regular rate of pay for all time worked on the holiday.

Vacations held in conjunction with legal holidays, such as the extended Christmas vacation and the spring break, are normally considered working days for District office and custodial and maintenance personnel unless other arrangements are made with the administration. If a school holiday occurs during the period in which vacation is being taken by an employee, the holiday shall not be charged against the employee's annual leave.

Other holidays and/or vacations may be established by the school calendar. These may include Presidents' Day, Veterans' Day, extended Christmas vacation, spring break, and others as approved by the Board.

Legal Reference: I.C. § 33-512 Governance of Schools
 I.C. § 73-108 Holidays Enumerated

Policy History:

Adopted on: February 22, 2017

Revised on: