

Students Leaving Campus

Each of the campuses will be considered a "closed campus". Students will not be allowed to freely leave the campus during the school day. Students are expected to eat lunch, whether provided by the school or from home, in the school cafeterias. Students will not be excused to go home at noon except for extraordinary situations approved by the building principal.

Administrators must be able to account for all students during school hours. Therefore, the following rules shall apply:

1. No elementary or middle school student will be permitted to leave school prior to the regular dismissal time without permission from the principal.
2. No secondary level pupil will be permitted to leave school prior to the regular dismissal time without notifying the attendance secretary or the principal and providing a record of his or her destination, reason for leaving, and return time. Students will not be excused to leave unless they have a legitimate reason and have prearranged authorization from a parent/guardian. Students are not allowed to leave campus by a vehicle driven by another student.
3. No pupil may be permitted to leave school at the request or in the company of anyone other than a school employee or the parent/guardian of the child and must have the consent of the school principal and their parent/guardian before leaving. Exceptions are provided in Policy 3545.
4. A student's parent/guardian is the only person who is allowed to remove them from campus during lunch. The parent/guardian is responsible for returning them to school.
5. Teachers will not dismiss students from classes or from school prior to the regular release time unless instructed to do so by the administration.
6. High school students who are released from the campus to attend Release Time Classes are released for that purpose only and may not drive their cars or leave the campus for other purposes during their release time without prior approval.

Policy History:

Adopted on: August 15, 2016

Revised on: