

## Cottonwood Joint School District No. 242

### STUDENTS

3020

#### Enrollment and Attendance Records

Since accurate enrollment and attendance records are essential both to obtain State financial reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall be diligent in maintaining such records. Each school principal shall ensure that such records are maintained and that enrollment and attendance are recorded on the pupil's permanent record.

Legal Reference: I.C. § 33-1001 Definitions  
I.C. § 33-1002E Pupils Attending School in Another State  
IDAPA 08.02.01.250.05 Day of Attendance (ADA) – Grades One Through  
Twelve (1-12)  
IDAPA 08.02.01.250.03 Day in Session When Counting Pupils in  
Attendance  
IDAPA 08.02.01.250.04 Day of Attendance - Kindergarten

#### Policy History:

Adopted on: August 15, 2016

Revised on: