

COTTONWOOD JT. SCHOOL BOARD MINUTES
ANNUAL MEETING
JANUARY 19, 2026

Members Present: Chair Aaron Hinkelman, Vice Chair Tara Klapprich, Keith Holcomb, Casey Forsmann, and Shawn Kaschmitter

Administration Present: Jon Rehder, Matt Elven and Carly Behler – Clerk

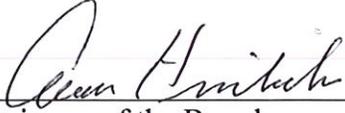
Others Present: None

1. **Executive Session – Idaho Code 74-206(1)(a) – Superintendent Evaluation:** The Board was polled as follows regarding entering into executive session, Shawn – yes, Keith – yes, Tara – yes, Casey – yes, and Aaron – yes. All Board Members were present. Also present were the Jr/Sr High School administrator and clerk. The board moved into Executive Session at 6:00 p.m.
2. **Reconvene:** The Board moved out of Executive Session at 6:44 p.m.
3. **Call to order:** The regular meeting was called to order by Chair Hinkelman at 7:00 p.m. in the board room in the Auxiliary Gym.
4. **The Pledge of Allegiance was recited**
5. **Roll Call**
6. **Consent Agenda:**
 - a) **Agenda**
 - b) **Minutes from December 15, 2025**
 - c) **Presentation of Bills**
 - d) **Clerk/Treasure Financials – District, Jr/Sr High, and Elementary Student Body Funds**
 - e) **Retirement of Special Education Teacher – Michelle Bledsoe**
 - f) **Emergency Closure December 17, 2025 – Power Outage**
Board Member Holcomb moved to approve the consent agenda, seconded by Board Member Forsmann, motion carried unanimously.
7. **Public Input – Items on the Agenda:** There was no public input.
8. **Action Items:**
 - a) **Oath of Office – Aaron Hinkelman (Zone 1), Keith Holcomb (Zone 2), and Casey Forsmann (Zone 5):** Board Members Hinkelman, Holcomb, and Forsmann stood, raised their right hands, and read and signed the oath of office as trustees.
 - b) **Reorganization of the Board:** *Board Member Forsmann moved to nominate the same slate of officers as is currently in place, Aaron Hinkelman as Chair and Tara Klapprich as Vice Chair, seconded by Board Member Kaschmitter, motion carried unanimously. Board Member Forsmann moved to nominate the same slate of officers as is currently in place, Carly Behler as clerk/treasurer, and Jennifer Riener and Lisa Hasselstrom as assistant treasurers, seconded by Vice Chair Klapprich, motion carried unanimously.*
 - c) **Code of Ethics:** All Board Members signed and returned the code of ethics.
 - d) **Set Meeting Dates and Times:** *Board Member Forsmann moved to continue with the meetings on the 3rd Monday of each month at 7:00 p.m. starting in March, seconded by Board Member Holcomb, motion carried unanimously.*

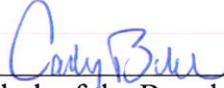
- e) **Check Signers:** Board Member Holcomb moved to approve two check signers required on the district checks, with the Chair, Vice Chair, and Clerk as approved signers on the account, seconded by Board Member Kaschmitter, motion carried unanimously.
 - f) **Posting of Agendas:** Vice Chair Klapprich moved to post the meeting notices on the district website, at the district/elementary office, and at the Cottonwood Credit Unions on Main Street and Lewiston Street, seconded by Board Member Forsmann, motion carried unanimously.
 - g) **Civil Rights Office/Legislative Representative:** Vice Chair Klapprich moved to approve Superintendent Rehder as the Civil Rights Officer with no Board Member serving as the Legislative Representative, seconded by Board Member Holcomb, motion carried unanimously.
 - h) **Additional Protect Ed – Air Purifiers:** Superintendent Rehder went over the benefits we are seeing so far in K-3 grade rooms with the purifiers purchased this fall and proposed to add them to the 4-5 grade rooms. After discussion the board tabled the item to February so more reports on other classrooms for attendance could be pulled.
 - i) **Valedictorian and Salutatorian Requirements:** Superintendent Rehder and Principal Elven asked about follow up on these requirements. After discussion and questions from the board it was agreed to bring it back to the February meeting for additional information including research on class course availability and questions.
 - j) **Review Annual Notice Policies:** Board Member Holcomb moved to approve all of the required annual review policies, seconded by Board Member Kaschmitter, motion carried unanimously.
 - k) **Policy Updates 1st Read – 2445, 2605, 4260, 4260F, 5740, 5740P1, 5740P2, 7225, 7235, 7237, 7270, 7320, 7320P, 7400P1, 7400P2, 7400P4, 7405, 7430, 7450, 7450P2, 7455, 7600, 7600P1, 7403, 7600F1, and 7600F2:** Tabled until February.
9. **Reports:**
- a) **Jr/Sr High:** Principal Elven went through his report with no additions. He answered questions from the board.
 - b) **Elementary/Supt/Facilities:** Superintendent Rehder went through his report with no additions. He answered questions from the board.
10. **Public Input – Items Not on the Agenda:** There was no public input.
11. **Future Agenda Items:** Principal Evaluation, Valedictorian and Salutatorian requirements, Air Purifiers, and Policy Updates from action item k.
12. **Executive Session – Idaho Code 74-206(1)(b) – Personnel and 74-206(1)(a) – Superintendent Evaluation:** The Board was polled as follows regarding entering into executive session, Shawn – yes, Keith – yes, Tara – yes, Casey – yes, and Aaron – yes. The Board moved into Executive Session at 8:26 pm regarding personnel and superintendent evaluation. All Board Members were present. Also present were the administrators and clerk.
13. **Reconvene:** The Board moved out of Executive Session at 9:42 pm.

14. **Superintendent Contract:** *Board Member Holcomb moved to approve an extension of 1 year to Superintendent Rehder's contract, making it a 3-year contract, seconded by Board Member Kaschmitter, motion carried unanimously.*

15. **Adjourn:** Chair Hinkelman adjourned the meeting at 9:43 pm.



Chairman of the Board



Clerk of the Board