

COTTONWOOD JT. SCHOOL BOARD MINUTES
REGULAR MEETING
DECEMBER 15, 2025

Members Present: Chair Aaron Hinkelman, Vice Chair Tara Klapprich, Keith Holcomb, Casey Forsmann, and Shawn Kaschmitter

Administration Present: Jon Rehder, Matt Elven and Carly Behler – Clerk

Others Present: Greg Wherry and Suzi Quintal – PHS Counselor

1. **Call to order:** The regular meeting was called to order by Chair Hinkelman at 7:05 p.m. in the board room in the Auxiliary Gym.

2. **The Pledge of Allegiance was recited**

3. **Roll Call**

4. **Consent Agenda:**

a) **Agenda**

b) **Minutes from November 17, 2025**

c) **Presentation of Bills**

d) **Clerk/Treasure Financials – District, Jr/Sr High, and Elementary Student Body Funds**

Board Member Forsmann moved to approve the consent agenda, seconded by Board Member Kaschmitter, motion carried unanimously.

5. **Public Input – Items on the Agenda:** There was no public input.

6. **Action Items:**

a) **Valedictorian and Salutatorian Requirements:** Superintendent Rehder, Principal Elven, and Counselor Quintal went over updating the potential requirements in detail. After discussion and questions from the board it was agreed to bring it back to the January meeting for additional information and questions.

b) **January & February Meeting Dates:** *After discussion, Board Member Forsmann moved to approve January 19, 2026 at 7:00pm and February 18, 2026 at 5:30 pm as the regular board meetings for the next two months, seconded by Vice Chair Klapprich, motion carried unanimously.*

c) **2026-2027 School Calendar:** Superintendent Rehder went over the proposed 2026-2027 school calendar. *After discussion, Board Member Forsmann moved to approve the 2026-2027 school calendar, seconded by Board Member Holcomb, motion carried unanimously.*

d) **Jr/Sr High School Handbook Update – Tardies Tied to Grade System (Work Ethic):** Principal Elven and Superintendent Rehder talked in detail about tardies and how to help prevent them and answered questions from the board about options. *Board Member Forsmann moved to approve the verbiage for the tardies to be added to the high school handbook for the 2nd semester, seconded by Board Member Holcomb, motion carried unanimously.*

e) **Clarity on Class Withdrawal Process at the High School:** Superintendent Rehder and Principal Elven expanded on this topic and answered questions from the board.

f) **2320F Parent Opt-In Form Follow Up:** Superintendent Rehder went over the form. *After discussion, Vice Chair Klapprich moved to approved 2320F, seconded by Board Member Forsmann, motion carried unanimously.*

7. Reports:

- a) **Jr/Sr High:** Principal Elven went through his report with no additions. He answered questions from the board.
- b) **Elementary/Supt/Facilities:** Superintendent Rehder went through his report with no additions. He answered questions from the board.

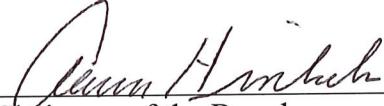
8. **Public Input – Items Not on the Agenda:** There was no public input.

9. **Future Agenda Items:** Valedictorian and Salutatorian requirements, Policy Updates, Superintendent Evaluation, and Legislative Representative per Quinn Perry's email.

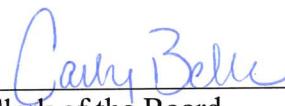
10. **Executive Session – Idaho Code 74-206(1)(b) Student Discipline:** The Board was polled as follows regarding the executive session, Shawn – yes, Keith – yes, Tara – yes, Casey – yes, and Aaron – yes. The Board moved into Executive Session at 9:16 pm regarding student discipline. All Board Members were present. Also present were the administrators and clerk.

11. **Reconvene:** The Board moved out of Executive Session at 10:02 pm.

12. **Adjourn:** Chair Hinkelman adjourned the meeting at 10:02 pm.



Chairman of the Board



Clerk of the Board