

COTTONWOOD JT. SCHOOL BOARD MINUTES
REGULAR MEETING
OCTOBER 20, 2025

Members Present: Chair Aaron Hinkelman, Vice Chair Tara Klapprich, Keith Holcomb, and Shawn Kaschmitter

Administration Present: Jon Rehder, Matt Elven, and Carly Behler – Clerk

Others Present: Sydney Shears, Kris Shears, and Rick Johnson

1. **Call to order:** The regular meeting was called to order by Chair Hinkelman at 7:00 p.m. in the board room of the Auxiliary Gym.
2. **The Pledge of Allegiance was recited**
3. **Roll Call,** Board Member Forsmann was absent.
4. **Approval of Consent Agenda:**
 - a. **Agenda**
 - b. **Minutes from Regular Board Meeting September 15, 2025**
 - c. **Minutes from Special Board Meeting October 8, 2025**
 - d. **Presentation of Bills**
 - e. **Clerk/Treasures Financials – District, Jr. Sr. High and Elementary Student Body Funds**
 - f. **Resignation of Head Volleyball Coach – Alecia Hagen**
Board Member Holcomb moved to approve the consent agenda, seconded by Vice Chair Klapprich, motion carried unanimously.
5. **Student Presentation – Senior Project Sydney Shears:** Ms. Shears presented her project on an arch for the track/football field entrance and answered some questions from the Board.
6. **Public Input – Agenda Items:** Rick Johnson on Action Item g, thanking the board for the adjustment to include military stoles.
7. **Action Items:**
 - a) **Oath of Office – Shawn Kaschmitter, Zone 3:** Mr. Kaschmitter stood, raised his right hand, and read and signed the oath of office as trustee.
 - b) **Safety Busing:** Superintendent Rehder went over the safety busing documents and Bus Driver Johnson provided some input. *After discussion, Vice Chair Klapprich moved to approve the safety busing lists, seconded by Board Member Holcomb, motion carried unanimously.*
 - c) **Approve Bus Purchase for Spring 2027:** Superintendent Rehder went over the options for purchasing a bus and keeping up with our fleet. *After a brief discussion Board Member Holcomb moved to approve the Bus Purchase for Spring 2027, seconded by Board Member Kaschmitter, motion carried unanimously.*
 - d) **Hire of Assistant Softball Coach:** Principal Elven recommended Jamie Scheffler as the Assistant Softball Coach. *Vice Chair Klapprich moved to approve Jamie Scheffler, seconded by Board Member Holcomb, motion carried unanimously.*
 - e) **Hire of Jr High Girls' Basketball Coach:** Principal Elven recommended Jeff Martin as the Jr High Girls' Basketball Coach. *Board Member Holcomb moved to*

approve Jeff Martin, seconded by Board Member Kaschmitter, motion carried unanimously.

- f) **Protect Ed – Air Purifiers:** Superintendent Rehder went over the addition of Air Purifiers from Protect Ed to the Elementary School. *After a brief discussion Vice Chair Klapprich moved to approve the addition of 8 air purifiers in the Elementary School (Preschool – 3rd grade rooms), seconded by Board Member Holcomb, motion carried unanimously.*
- g) **Policy 3255 2nd Reading:** Superintendent Rehder went over the policy again, the board had a few questions. *After discussion, Vice Chair Klapprich moved to approve the policy update with the recommended changes, seconded by Board Member Kaschmitter, motion carried unanimously.*
- h) **Policies 2320, 2320P, and 2320F 3rd Reading:** Superintendent Rehder went over the policies and they were briefly discussed. The board had a few questions regarding the policies.
- i) **Policy 2700P 1st Reading:** Superintendent Rehder and Principal Elven went over the policy and it was briefly discussed. The board had a few questions regarding the policy.

8. Reports:

- a. **Jr/Sr High:** Principal Elven went through his report with no additions. He answered questions from the board.
- b. **Elementary/Supt/Facilities:** Superintendent Rehder went through his report with the addition of discussing our safety inspection by Mark Fredrickson this past week. He answered questions from the board.

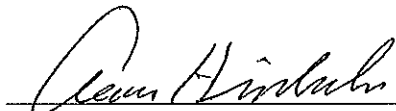
9. Public Input – Other Items: Rick Johnson on flag etiquette throughout the school district.

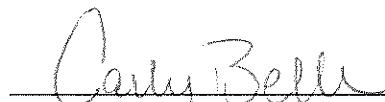
10. Future Agenda Items: 4th Reading on Policies 2320, 2320P, and 2320F (item h) and 2nd Reading on Policy 2700P (item i).

11. Executive Session – Idaho Code 74-206(1)(b) Personnel: The Board was polled as follows regarding the executive session, Shawn – yes, Keith – yes, Tara – yes, and Aaron – yes. The Board moved into Executive Session at 8:39 p.m. regarding personnel issues. Four of five Board Members were present. Also present were the administrators and clerk.

12. Reconvene: The Board moved out of Executive Session at 9:29 p.m.

13. Adjourn: Aaron adjourned the meeting at 9:29 p.m.


Chairman of the Board


Clerk of the Board