

COTTONWOOD JT. SCHOOL BOARD MINUTES  
ANNUAL MEETING  
JANUARY 23, 2025

**Members Present:** Aaron Hinkelman, Tara Klapprich, Gus Hoene, Keith Holcomb and Casey Forsmann

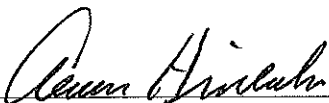
**Administration Present:** Jon Rehder, Matt Elven and Denise Uhlenkott, Clerk

**Others Present:** None

1. **Call to order:** The regular meeting was called to order by Chairman Aaron at 7:00 p.m. in the board room in the Auxiliary Gym Building.
2. **The Pledge of Allegiance was recited.**
3. **Approval of Consent Agenda:** *Keith moved to approve the consent agenda, seconded by Gus, motion carried unanimously.*
4. **Public Input:** There was no public Input.
5. **Action Items:**
  - **Reorganization of the Board:** *Gus moved to nominate the same slate of officers as is currently in place , Aaron as chairman, Tara as vice-chairman, Denise as clerk/treasurer, and Lisa Hasselstrom and Jennifer Riener as assistant treasurer's, seconded by Casey, motion carried unanimously.*
  - **Code of Ethics:** All board members signed and returned the code of ethics.
  - **Set Meetings Dates and Times:** *Gus moved to continue with the meetings on the 3<sup>rd</sup> Monday of each month at 7:00 p.m., seconded by Keith, motion carried unanimously.*
  - **Check Signers:** *Gus moved to approve two check signers required on the district checks, with the chairman, vice chairman and clerk as approved signers on the account, seconded by Tara, motion carried unanimously.*
  - **Posting of Agenda's:** *Gus moved to post the meeting notices on the webstie, at the district/elementary office, and at the Cottonwood Credit Unions on Main Street and Lewiston Street, seconded by Tara, motion carried unanimously.*
  - **Civil Rights Officer:** *Gus moved to approve Jon as the Civil Rights Officer, seconded by Casey, motion carried unanimously.*
  - **Transfer of Fund for Depreciation:** *Casey moved to approve the transfer of \$20,083 from the General Fund to the Bus Fund for depreciation, seconded by Keith, motion carried unanimously.*
  - **Policy Updates (3<sup>rd</sup> reading):** Jon went through all of the policies. Policy 3500 which had questions last month was explained in detail. *After discussion, Tara moved to approve all of the policy updates in this reading, seconded by Casey, motion carried unanimously.*
  - **Review of Annual Notice Policies:** *Casey moved to approve all of the required annual review policies, seconded by Keith, motion carried unanimously.*
  - **Go out for Bids on Jr. Sr. High School Windows:** *Gus moved to go out for bids on the window at the Jr. Sr. High School, seconded by Keith, motion carried unanimously.*
6. **Reports:**
  - **Jr Sr High:** Matt highlighted the videos on NFHS and mentioned that he is looking into joining this program for games etc. PHS is one of the last to

participate. Casey asked Matt some questions regarding the websites discussed last month. Matt said he would like feedback and approval at the next meeting.

- **Elem/Facilities/Supt:** Jon mentioned that the parking lot near the bus barn is now complete and it looks really good. They plan to put concrete barriers in that area to help with traffic and parking. They have been looking at the field house needs and they are wanting to do some cleanup in that area. Also looking at a lean to on the west side of the building because of weather damage. The visitor bleachers are also being discussed. Jon stating that the district still hasn't gotten any information regarding the bus accident or the other vehicle and the incurred expenses. The district did receive a check for the depreciation on that bus. The new bus will be here in February.
7. **Future Agenda Items:** Websites to discuss from Matt's report and Principal Evaluation.
  8. **Executive Session – Idaho Code 74-205(1)(a) – Superintendent Evaluation:** The board was polled as follows regarding entering into executive session – Casey – yes, Keith – yes, Tara – yes, Gus – yes and Aaron – yes. The board, Jon, Matt and Denise were present. The board moved into Executive Session at 8:26 p.m.
  9. **Reconvene:** The board moved out of Executive Session at 9:05 p.m.
  10. **Superintendent Contract:** *Gus moved to approve an extension of 1 year to Jon's contract, making it a 3-year contract.* The salary will be determined after school budgets have been determined.
  11. **Adjourn:** Aaron adjourned the meeting at 9:06 p.m.

  
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Chairman of the Board

  
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Clerk of the Board