COTTONWOOD JT. SCHOOL BOARD MEETING
ANNUAL MEETING
JANUARY 15, 2024

Members Present: Aaron Hinkelman, Pat Alfrey, Gus Hoene, Tara Klapprich & Keith Holcomb
Administration Present: Jon Rehder, Matt Elven & Denise Uhlenkott, Clerk
Others Present: Greg Wherry

1. **Call to order:** The annual meeting was called to order by Chairman Aaron at 7:00 p.m. in the board room in the Auxiliary Gym.
2. **The Pledge of Allegiance was recited.**
3. **Approval of Consent Agenda:** *Pat moved to approve the consent agenda, seconded by Keith, motion carried unanimously.*
4. **Public Input:** There was no public input.
5. **Action Items:**
   - **Oath of Office for Gus Hoene and Tara Klapprich:** Gus and Tara stood, raised their right hands, and read and signed the oath of office as trustee.
   - **Reorganization of the Board:** *Gus moved to nominate the same slate of officers as last year, Aaron as chairman, Pat as vice-chairman, Denise as clerk/treasurer, and Cheri Holthaus & Jennifer Riener as assistant treasurer's, seconded by Gus, motion carried unanimously.*
   - **Code of Ethics:** All board members signed and returned the code of ethics.
   - **Set Meeting Dates and Times:** *Pat moved to continue with the meetings on the 3rd Monday of each month at 7:00 p.m., seconded by Keith, motion carried unanimously.*
   - **Check Signers:** *Gus moved to approve two check signers on the district account with the chairman, vice chairman and clerk as approved signers on the account, seconded by Pat, motion carried unanimously.*
   - **Posting of Agenda's:** *Gus moved to post the meeting notices at the elementary school and at the credit union on Lewiston Street and the credit union on Main Street, seconded by Pat, motion carried unanimously.*
   - **Civil Rights Officer:** *Gus moved to approve Jon as the Civil Rights Officer, seconded by Pat, motion carried unanimously.*
   - **Approval of Emergency Closure:** Jon explained that with the information from road commissioners and the administration it was decided to close school on 1/12/24 due to accumulation of snow and high winds. *Pat moved to approve this emergency closure, seconded by Keith, motion carried unanimously.*
   - **Hire of Paraprofessional at the Jr Sr High School:** Matt recommended Marianna Kerley for this position. *Keith moved to approve Marianna Kerley for the Paraprofessional at the Jr Sr High School, seconded by Pat, motion carried unanimously.*
   - **Hire of Jr High Girls Basketball Coach:** Matt recommended Jamie Scheffler for the basketball coach. *Pat moved to approve Jamie Scheffler for this position, seconded by Tara, motion carried unanimously.*
   - **Transfer of Fund from Federal Forest to Bus Fund:** The new bus cost was $42,915.00 over the amount in the bus fund. *Keith moved to approve the transfer of these funds, seconded by Pat, motion carried unanimously.*

- **Policy Updates 3rd Reading:** *After discussion of the board, Gus moved to approve the policies as presented with changes, seconded by Pat, motion carried unanimously.*
- **Review of Annual Notice Policies:** *Pat moved to approve the annual review of required policies, seconded by Gus, motion carried unanimously.*
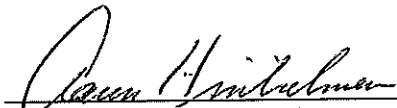
6. **Reports:**
   - **Jr/Sr High:** Matt went through the highlights of his report with no updates.
   - **Elementary/Supt/Facilities:** Jon went through his report, he added that Rich Bausher will attend the April meeting with information on a 10-year facility plan.

7. **Future Agenda Items:** Principal Evaluation.

8. **Executive Session – Idaho Code 74-206(1)(a) – Superintendent Evaluation:** The board was polled as follows regarding entering into executive session – Pat – yes, Keith – yes, Tara – yes, Gus – yes, and Aaron – yes. The board moved into Executive Session at 8:12 p.m.

9. **Reconvene:** The Board moved out of Executive Session at 8:47 p.m. *Gus moved to approve an additional year to Mr. Rehder's contract for a total of 3 years, seconded by Pat, motion carried unanimously. Gus then moved to discuss the salary after the legislative session, seconded by Keith, motion carried unanimously.*

10. **Adjourn:** Aaron adjourned the meeting at 8:53 p.m.

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Chairman of the Board

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Clerk of the Board