

Trustee Expenses

A Trustee shall not receive remuneration for service as a Trustee. However, each Trustee shall be compensated for actual expenses incurred for travel to, from, and attending meetings of the Board as provided herein. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the Trustee.

The Trustee may submit their requests for reimbursement as the travel occurs or may submit a single request at the end of the fiscal year for all travel expenses accumulate at the discretion of the Trustee.

Board Meetings

The Board shall approve payment of a Trustee's expenses incurred in travelling to and from Board meetings if the Trustee requests such payment for mileage or actual travel expense incurred, whichever is less.

Expenses for Board Members at Out-of-District Meetings

The Board encourages the participation of its Members at appropriate board conferences, workshops and conventions. Funds for participation at such meetings shall be budgeted for in the annual budget.

Trustees normally attend workshops, training institutes, and conferences at both the State and national level. It is appropriate that Trustee expenditures at these out-of-District meetings be paid by the District from the general fund. It is the intent of the District to pay all legitimate costs for Trustees to attend out-of-District meetings, at the established rates for reimbursement set by the District, including the following:

1. Transportation as approved by the Board;
2. On-site transportation during the course of the meeting, such as bus, taxi, or rental car;
3. Hotel or motel costs for Trustee, as necessary;
4. Food costs as necessary;
5. Incidental expenditures for tips not exceeding customary percentages and other necessary costs attributable to the Trustee's attendance at the meeting.

The District will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

Cross Reference: 7430

Travel Allowances and Expenses

Legal Reference: I.C. § 33-506  
I.C. § 33-701

Organization and Government of Board of Trustees  
Fiscal Year – Payment and Accounting of Funds

Policy History

Adopted on: December 21, 2015

Revised on: November 21, 2022