Cottonwood School District No. 242

ADMINISTRATION

Goals

The administrative staff's primary functions are to manage the District and to facilitate the implementation of a quality educational program. It is goal of the Board that the administrative organization:

- 1. Provide for efficient and responsible supervision, implementation, evaluation, and improvement of the instructional program, consistent with the policies established by the Board;
- 2. Provide effective and responsive communication with staff, students, parents, and other citizens; and
- 3. Foster staff initiative and rapport.

This can be accomplished most effectively by recognizing that while the responsibility and authority are vested in the board, the staff and the community should be involved, as appropriate, prior to a decision. An emphasis on team participation and decision-making throughout the entire system is encouraged.

The District's administrative organization shall be designed so that all divisions and departments of the District are part of a single system guided by Board policies which are implemented through the Superintendent. Principals and other administrators are expected to administer their facilities in accordance with Board policy and the Superintendent's rules and procedures.

District Priorities

The Board declares the following to be its priorities with regard to administration:

- 1. **Resource Stewardship:** Being efficient managers of the resources entrusted to us, and developing an aggressive program to maintain and upgrade the buildings and grounds of the District.
- 2. **Recruiting and Selection:** Searching out and hiring the best educators with a preference for selecting those who are experienced with inclusion and using technology in the classroom.
- 3. **Technology:** Developing and implementing plans to apply technology in the classroom.
- 4. **Measurement of Progress:** Developing a broad measurement system to monitor District progress.

5. **Communication:** Ensuring open, credible, and timely communication with employees, students, parents, and patrons regarding issues facing the District.

<u>Policy History:</u> Adopted on: March 20, 2017 Revised on: