

Cottonwood Joint School District No. 242

STUDENTS

3570F2

Request for Permission to Release Permanent School Record to a Third Party

Dear Parent/Guardian/Eligible Student:

We have received a request from _____ for a copy of or access to _____'s school record. Please indicate in the space below your willingness for us to comply with this request:

_____ may have a copy of or access to the following parts of _____'s school record:

_____ Official administrative record (name, address, birthdate, grade level completed, grades, class standing, attendance record)

_____ Standardized achievement test scores

_____ Intelligence and aptitude test scores

_____ Personality and interest test scores

_____ Teacher and counselor observations and ratings

_____ Record of extracurricular activities

_____ Other: _____

Signature: _____

Date: _____

_____ No, _____ may NOT have a copy of or access to _____'s school record.

Signature: _____

Date: _____