

Cottonwood Joint School District No. 242

INSTRUCTION

2620

Grading and Progress Reports

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

The issuance of grades and progress reports every 4 ½ weeks serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These reports shall be designed to provide information that will be helpful to the student, teacher, counselor, and parent.

The Board directs the Superintendent to establish a system of reporting student progress and shall require all staff members to comply with such a system as part of their teaching responsibility. Staff members, parents, and teachers shall be involved.

Kindergarten

Grades for Kindergarten students shall be given in relation to the student's own ability and potential and not as a competitive grade with other students. The classroom teacher is responsible for assessing each student's potential and ability through the use of standardized tests, teacher made tests, previous school records, psychological tests, and direct observation. Letter grades will not be used; progress will be noted by listing tasks achieved or not achieved and comments on socialization, effort, attitudes, etc., will be made. Direct parent teacher conferences shall be conducted at least twice during the school year to discuss student progress.

Grades 1 and 2

Grading procedures will follow those for Kindergarten students except that individual subjects and competencies shall be graded with an E: Excellent Progress, S: Satisfactory Progress, N: Needs improvement.

Grades 3 through 12

Letter grades will be used to denote student progress in each subject or competency. Letter grades shall be based on scores for assigned work and tests which have been converted to percentages as follows:

- A = 90-100%
- B = 80-89%,
- C = 70-79%
- D = 60-69%,

F = 59% or below.

A grade of "E", denoting a "social promotion," shall no longer be used in the District.

It is against the District policy to withhold a grade or to cut a grade as a disciplinary measure.

Policy History:

Adopted on: April 18, 2016

Revised on: