## **Cottonwood Joint School District No. 242**

## THE BOARD OF TRUSTEES

Candidates for appointment or election to the Board shall be urged to attend public meetings of the Board. All public information about the school system shall be made available to them. Additionally, the Board directs the Superintendent to cooperate impartially with all candidates in providing them with information about school governance, Board operations, and school programs.

Candidates in school districts with 500 students or more should be informed of the requirement to file campaign finance disclosures and directed to the County Clerk's Office for information on the filing requirements, forms and deadlines.

Notices of candidate meetings that are sponsored by impartial, nonpartisan organizations may be announced in District publications or be sent home with students. The following procedures shall be followed:

- 1. If a candidate is scheduled to appear or speak as a part of a school-sponsored program, all candidates for that position shall be invited to attend or to send representatives;
- 2. The school will not send home partisan materials through the students; and
- 3. The Superintendent shall invite all candidates to an information session. Each candidate will be given the same materials and information at these sessions.

<u>Procedure History</u> Promulgated on: December 21, 2015 Revised on: January 18, 2017